

The motion carried by a 7-0 vote as follows:

Ayes: (7) Bischoff, Mackanic, Malo, Nguyen, Salicos,
Sanders, Thomas
Noes: (0) None

ORAL COMMUNICATIONS:

City Manager, Scott Stiles, expressed his appreciation, on behalf of City Council and Mayor to the members for their service and participation as well as city staff for the hard work provided in the setup of the Committee. He also provided a brief overview and history of Measure O.

OVERVIEW OF BROWN ACT:

City Attorney, Omar Sandoval, reviewed the Brown Act, and provided a PowerPoint presentation.

CODE OF ETHICS:

City Attorney, Omar Sandoval, presented the Code of Ethics section of the Municipal Code and explained the responsibilities of members of public committees.

MANDATORY HARRASSMENT TRAINING:

City Attorney, Omar Sandoval, shared information on the recently passed Senate Bill 1343 that requires employers to provide sexual harassment prevention training to all employees and commissioners by August 31, 2019, and every two years thereafter. Members Sanders, Malo, and Salicos shared the issues they experienced with the training software, including the inability to obtain a certificate of completion.

REVIEW OF COMMITTEE PURPOSE AND SCOPE OF RESPONSIBILITIES:

City Attorney, Omar Sandoval, reviewed and explained what the Committee's Purpose and Scope of Responsibilities are as noted in Exhibit A of the City's Resolution No. 9540-19.

FISCAL YEARS 2019-21 BUDGET AT A GLANCE – MEASURE O REVENUE ESTIMATES AND PROPOSED USES:

Finance Director, Patricia Song, provided a Power Point presentation on the Fiscal Year 2019-21 Biennial Budget with the focus of Measure O revenue and proposed expenditures.

NEXT MEETING DATE AND TENTATIVE TOPICS:

Finance Director, Patricia Song, set the next meeting for January 21, 2020.

MATTERS FROM COMMITTEE MEMBERS:

Member Bischoff questioned staff on the process of addressing a matter on the next meeting. Member Malo requested that Measure O financial information be provided with ample time to review in order to be able to provide input and/or advice. Member Bischoff requested information on how to address matters for Measure O fund uses.

MATTERS FROM STAFF:

Staff communicated that audited financial information for Fiscal Year 18-19 will be sent to them in December, for review at the next meeting on January 21, 2020. Staff mentioned that Members are welcome to call or stop by City Hall to ask Staff questions about packet material or to review any information.

ADJOURNMENT: At 7:05 p.m., Chair Thomas adjourned the meeting.