



## AGENDA

### MEASURE O CITIZENS' OVERSIGHT COMMITTEE

#### SPECIAL MEETING

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Tuesday, January 21, 2020

5:30 p.m.

Community Meeting Center  
11300 Stanford Avenue  
Garden Grove, CA 92840

Members of the public desiring to speak on any item of public interest, including any item on the agenda, must do so during Oral Communications at the beginning of the meeting. Each speaker shall be limited to five (5) minutes.

Any person requiring auxiliary aids and services due to a disability should contact the City Clerk's Office at (714) 741-5040 to arrange for special accommodations. (Government Code §5494.3.2).

All revised or additional documents and writings related to any items on the agenda, which are distributed to all of the Board Members within 72 hours of a meeting, shall be available for public inspection (1) at the Finance Department during normal business hours; and (2) at the Community Meeting Center at the time of the meeting.

Agenda item descriptions are intended to give a brief, general description of the item to advise the public of the item's general nature. The Measure O Citizens' Oversight Committee may take legislative action deemed appropriate with respect to the item and is not limited to the recommended action indicated in staff reports or the agenda.

ROLL CALL – MEMBER BISCHOFF, MEMBER MACKANIC, MEMBER MALO, MEMBER NGUYEN, MEMBER SALICOS, VICE CHAIR SANDERS, CHAIR THOMAS.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. ORAL COMMUNICATIONS
2. RECEIVE AND FILE MINUTES: JULY 22, 2019 SPECIAL MEETING
3. OVERVIEW OF FISCAL YEAR 2018-19 AUDITED FINANCIAL STATEMENTS
4. UPDATE ON MEASURE O REVENUE AND EXPENDITURES FOR FISCAL YEAR 2019-20 YEAR-TO-DATE
5. UPDATE ON FINANCIAL POLICIES
  - a. PENSION FUNDING POLICY AND IMPLEMENTATION STATUS
  - b. GENERAL FUND RESERVE POLICY

6. NEXT MEETING DATE AND TENTATIVE TOPICS
  - a. TUESDAY, SEPTEMBER 29, 2020
  - b. COMMITTEE ANNUAL REPORT TO CITY COUNCIL
7. MATTERS FROM BOARD MEMBERS AND STAFF
8. ADJOURNMENT

MINUTES

MEASURE O CITIZENS' OVERSIGHT COMMITTEE

SPECIAL MEETING

Community Meeting Center, Founders Room,  
11300 Stanford Avenue, Garden Grove, CA 92840

Monday, July 22, 2019

CALL TO ORDER: 5:33 p.m.

ROLL CALL      PRESENT:      (7)    Member Bischoff, Member Mackanic,  
Member Malo, Member Nguyen, Member  
Salicos, Vice Chair Sanders, Chair Thomas  
ABSENT:      (0)    None

OTHERS PRESENT: Scott Stiles, City Manager, Omar Sandoval, City Attorney, Patricia Song, Finance Director, Ann Eifert, Budget Manager, Sylvia Garcia, Recording Secretary.

SELECTION OF CHAIR:

After Member Sandra Thomas nominated herself as Chair and no further nominations received, it was moved by Member Thomas, seconded by Member Salicos to select Member Thomas as Chair.

The motion carried by a 7-0 vote as follows:

Ayes:      (7)    Bischoff, Mackanic, Malo, Nguyen, Salicos,  
Sanders, Thomas  
Noes:      (0)    None

SELECTION OF VICE CHAIR:

After Member Steven Sanders nominated himself as Vice Chair and no further nominations received, it was moved by Member Sanders, seconded by Chair Thomas to select Member Sanders as Vice Chair.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Bischoff, Mackanic, Malo, Nguyen, Salicos,  
Sanders, Thomas  
Noes: (0) None

ORAL COMMUNICATIONS:

City Manager, Scott Stiles, expressed his appreciation, on behalf of City Council and Mayor to the members for their service and participation as well as city staff for the hard work provided in the setup of the Committee. He also provided a brief overview and history of Measure O.

OVERVIEW OF BROWN ACT:

City Attorney, Omar Sandoval, reviewed the Brown Act, and provided a PowerPoint presentation.

CODE OF ETHICS:

City Attorney, Omar Sandoval, presented the Code of Ethics section of the Municipal Code and explained the responsibilities of members of public committees.

MANDATORY HARRASSMENT TRAINING:

City Attorney, Omar Sandoval, shared information on the recently passed Senate Bill 1343 that requires employers to provide sexual harassment prevention training to all employees and commissioners by August 31, 2019, and every two years thereafter. Members Sanders, Malo, and Salicos shared the issues they experienced with the training software, including the inability to obtain a certificate of completion.

REVIEW OF COMMITTEE PURPOSE AND SCOPE OF RESPONSIBILITIES:

City Attorney, Omar Sandoval, reviewed and explained what the Committee's Purpose and Scope of Responsibilities are as noted in Exhibit A of the City's Resolution No. 9540-19.

FISCAL YEARS 2019-21 BUDGET AT A GLANCE – MEASURE O REVENUE ESTIMATES AND PROPOSED USES:

Finance Director, Patricia Song, provided a Power Point presentation on the Fiscal Year 2019-21 Biennial Budget with the focus of Measure O revenue and proposed expenditures.

NEXT MEETING DATE AND TENTATIVE TOPICS:

Finance Director, Patricia Song, set the next meeting for January 21, 2020.

MATTERS FROM COMMITTEE MEMBERS:

Member Bischoff questioned staff on the process of addressing a matter on the next meeting. Member Malo requested that Measure O financial information be provided with ample time to review in order to be able to provide input and/or advice. Member Bischoff requested information on how to address matters for Measure O fund uses.

MATTERS FROM STAFF:

Staff communicated that audited financial information for Fiscal Year 18-19 will be sent to them in December, for review at the next meeting on January 21, 2020. Staff mentioned that Members are welcome to call or stop by City Hall to ask Staff questions about packet material or to review any information.

ADJOURNMENT: At 7:05 p.m., Chair Thomas adjourned the meeting.