



**WORK
HARD.
SMART.
SAFE.**

#GGSTRONG

PLAYBOOK FOR REOPENING
CITY OF GARDEN GROVE
OPERATIONS AND BUSINESSES
IN THE AGE OF **COVID-19**

V1.5.14.20

A MESSAGE FROM MAYOR STEVE JONES AND CITY MANAGER SCOTT STILES

Our many combined years of facing the complexities of municipal government pale to the last few months of unimaginable change and challenges Garden Grove and communities around the world have courageously faced.

As we begin evolving from our initial phase of simply understanding, accepting, and coping with the COVID-19 pandemic, while prioritizing our safety and protection, we're now instinctively driven to take cautious steps forward.

From the beginning, we've conscientiously followed the State of California and Orange County Health Care Agency blueprints for coming closer to re-opening our economy, as we plan to continue doing. Governor Newsom's Resilience Roadmap delineates four stages: Stage 1, focused on safety and preparedness, to Stage 4 that re-opens the highest-risk venues and workplaces.

It's a goal worth putting our strongest effort into that relies on careful thinking, measured actions, and most importantly, the support, cooperation, and involvement from every member of our community.

As an initial step towards entering Stage 2 re-opening lower-risk workplaces, we've compiled this informative playbook as a helpful resource for our business community and others that includes guidelines from a number of federal, state, and local agencies.

In addition, Mayor Jones has formed an advisory committee comprised of several respected experts in a number of professional fields and industries including healthcare, business, restaurant and hospitality, finance, and technology. The committee will offer professional insights into how to incrementally re-open economic activity in our city.

Our first step in Stage 2 will be the modified re-opening of Garden Grove City Hall on Monday, May 18, 2020, under the COVID-19 safety guidelines from the Orange County Health Care Agency that adheres to social distancing and face mask restrictions, among others.

We, and every member of the City of Garden Grove, are truly privileged to proudly serve this deeply spirited and resilient community. Together, we will overcome and gain endless strength and knowledge for the future.

Thank you and stay well,



Steve Jones
Mayor



Scott Stiles
City Manager

DISCLAIMER

Please be advised that some or all of the information contained in this document may not be applicable to some businesses or places of work and may not include all information necessary for certain businesses and places of work.

Additionally, as COVID-19 circumstances continue to evolve, so will the public health and safety recommendations and requirements.

We strongly advise that before implementing any of the practices and procedures contained herein, you carefully evaluate all information and consult with your own medical, legal and other advisors regarding the legality, applicability and potential efficacy of this information in your place of business and to determine what if any other recommendations or requirements may apply or be advisable.



TABLE OF CONTENTS

2	Message from Leadership
3	Disclaimer
5	A Phased Approach to Reopening
6	Guidance for Reopening City Hall and City Operations
7	General Information: Preparing City Hall to Reopen for Business
8	Guidance for Reopening City Hall to the Public
9	Virtual City Hall Services
10	Guidance for Reopening City Hall to City Employees
11	Resources for Garden Grove Businesses and Community Members
12	Guidance for Reopening Garden Grove Businesses
13	Keeping the Workplace Safe
14	How Long Does COVID-19 Live on Surfaces
15	Use of Cloth Face Coverings to Help Slow the Spread of COVID-19
16	CDC on Homemade Face Coverings
17	COVID-19 Guidance for the Construction Workforce
18	COVID-19 Guidance for Restaurants & Beverage Vendors
19	COVID-19 Guidance for the Manufacturing Industry Workforce
20	COVID-19 Guidance for Offices / Professional Services
21	COVID-19 Guidance for Retail Workers
22	Additional Resources & Sources
23	Appendix A-1 4.28.20: State of California Pandemic Roadmap
30	Appendix A-2 5.7.20: State of California Pandemic Roadmap
36	Appendix B 4.28.20: OC Health Care Agency COVID-19 Update



A PHASED APPROACH TO REOPENING

RESILIENCE ROADMAP STAGES

STAGE 1: SAFETY AND PREPAREDNESS

Making essential workforce environment as safe as possible.



STAGE 2: LOWER RISK WORKPLACES

Creating opportunities for lower risk sectors to adapt and re-open.

Modified school programs and childcare re-open.



STAGE 3: HIGHER RISK WORKPLACES

Creating opportunities for higher risk sectors to adapt and re-open.



STAGE 4: END OF STAY-AT-HOME ORDER

Return to expanded workforce in highest risk workplaces.

Requires Therapeutics.

Cities, states, and countries around the world are responding to the COVID-19 pandemic using a phased approach. A phased approach separates a region's reopening and recovery into different stages, each with a specific goal. As the City of Garden Grove moves toward reopening City operations and businesses, we anticipate reopening in four stages consistent with State of California and OC Health Care Agency guidance.

The very first stage – what we have been responding to over the last several months – is one of crisis management, with the goal of saving as many lives as possible. The second and next stage aims to transition Garden Grove residents and businesses back to a 'new normal' through a gradual reopening, while always ensuring there are adequate safety measures in place. In the third stage, the City will transition to a state of monitoring, and aim to reopen additional features of the City with some restrictions still in place. In the fourth and final stage, therapeutics will be in place and the City will be fully reopened and turn its attention to reimaging itself post-COVID-19. Stages ultimately become increasingly less restrictive as they progress. Key milestones – or “triggers” – must be reached before communities can transition to the next stage of recovery.

Detailed information on the State of California and OC Health Care Agency reopening strategies are contained in Appendix A and B.

GUIDANCE TO REOPENING GARDEN GROVE CITY HALL AND CITY OPERATIONS

GENERAL INFORMATION:

PREPARING CITY HALL TO REOPEN FOR BUSINESS

This playbook provides specific measures to aid in a safe, thoughtful reopening of Garden Grove City Hall. These general recommendations support the overall goal of reopening City Hall and other community facilities in a way that protects individuals from exposure to COVID-19 and helps prevent the virus's spread including:



SOCIAL DISTANCING

Practice sensible social distancing, maintaining six feet between individuals.



PERSONAL PROTECTIVE EQUIPMENT

Employees should wear PPE (e.g. face coverings, face shields, gloves) at work as appropriate.



PRACTICE GOOD HYGIENE

Require hand washing and sanitation areas consistent with CDC guidelines.



DELIVER PUBLIC SERVICES REMOTELY

whenever possible.



INCREASE PHYSICAL SPACE

between City employees and customers.



ENHANCE SANITATION

of high traffic areas at City Hall and other community facilities.

GUIDANCE FOR REOPENING

CITY HALL TO THE PUBLIC

In an effort to reopen Garden Grove City Hall to the public and safely continue City business during the current COVID-19 pandemic, the City will be implementing the following measures.

THE CITY WILL:

- ✓ Require face coverings for all individuals entering City Hall;
- ✓ Post signage at the main entrance of City Hall stating that anyone with a fever or symptoms of COVID-19 will not be permitted to enter the building or any other City facilities;
- ✓ Design a queuing system with clearly defined floor decals to ensure individuals maintain at least six feet of separation. Congregating in waiting areas will not be permitted;
- ✓ Provide contactless hand sanitizing stations and visible signage reminding individuals to maintain social distancing;
- ✓ Implement controlled public access to all public service counters to ensure at least six feet of separation between individuals;
- ✓ Install temporary physical partitions (e.g. Plexiglas barriers) at all public service counters;
- ✓ Implement an online **by-appointment** system for Building & Safety, Planning, Engineering, City Clerk's Office, and Housing Authority services;
- ✓ Implement contactless payment options via credit card for building/planning plan checks, building inspections, and permitting fees;
- ✓ Establish ingress/egress to and from restrooms to mitigate overcrowding and proximity in public areas;
- ✓ Implement virtual public service delivery options





VIRTUAL CITY HALL SERVICES

To minimize potential exposure to COVID-19, City services will be offered virtually to the greatest extent feasible. The chart below provides phone and website information for key online services:

PARKS, FACILITIES and CONTRACT CLASSES
 Register by Phone/Online
 (714) 741-5200*
ggcity.org/community-services



BUSINESS TAX
 Apply, renew or pay a Business License, (714) 741-5074*
 For general information, visit:
ggcity.org/finance/business-tax



HR General Information:
 (714) 741-5004
 Job opportunities:
governmentjobs.com/careers/gardengrove



WATER BILL
 Payment: (888) 867-2992
ggcity.org/finance/water-billing
 Water Bill Inquiries:
 (714) 741-5078*



WATER SERVICES
 Start or Stop water service,
 (714) 741-5078*
 Emergency water service,
 (714) 741-5704



ENGINEERING
 Land development, capital projects, and traffic inquires,
 (714) 741-5192
ggcity.org/engineering



ONLINE PLAN CHECK
 To inquire about building permit(s) or plan checks
 (714) 741-5307
ggcity.org/building-and-safety



VIRTUAL BUILDING INSPECTION
 Inquire at (714) 741-5307
ggcity.org/building-and-safety



PLANNING SERVICES
 Land use or zoning matters inquiries, (714) 741-5312
ggcity.org/planning



*Phone numbers with * are answered during office hours only.*

For General Information, please call (714) 741-5000, visit ggcity.org, or download the Garden Grove Mobile App.

City of Garden Grove City Hall, 11222 Acacia Parkway, Garden Grove CA 92840
 Office Hours: 7:30am – 5:30pm, Alternating Fridays

GUIDANCE FOR REOPENING

CITY HALL TO CITY EMPLOYEES

In an effort to reopen Garden Grove City Hall to the public and safely continue City business during the current COVID-19 pandemic, the City will be implementing the following measures.

THE CITY WILL:

- ✔ Require face coverings for all employees entering and exiting City Hall. City employees that have direct interaction with the public closer than six feet will be required to wear face coverings. Employees will also be required to wear face coverings when in common areas (e.g. hallways, restrooms, break rooms, and lunch rooms);
- ✔ Require appropriate PPE (e.g. face coverings, face shields, gloves) for City employees working in areas of greater exposure (e.g. Public Safety, Public Works);
- ✔ Post signage at the main entrance of City Hall stating that anyone with a fever or symptoms of COVID-19 will not be permitted to enter the building or any other City facilities;
- ✔ Provide contactless hand sanitizing stations and visible signage reminding individuals to maintain social distancing;
- ✔ Install temporary physical partitions (e.g. Plexiglas barriers) at all public service counters;
- ✔ Implement social distancing at all employee workstations;
- ✔ Encourage virtual meetings to maintain social distancing;
- ✔ Discourage shared use of phones, computers, and other equipment;
- ✔ Implement alternative service delivery methods such as virtual building inspections, online plan checks, virtual code enforcement, online recreation class registrations, and online/by-phone payment options;
- ✔ Limit the number of employees allowed simultaneously in break rooms;
- ✔ Establish ingress/egress to and from restrooms to mitigate overcrowding and proximity in public areas;
- ✔ Encourage City Hall employees to minimize use of public entrances/exits during business hours to maintain social distancing

RESOURCES FOR GARDEN GROVE BUSINESSES AND COMMUNITY MEMBERS

GUIDANCE FOR REOPENING GARDEN GROVE BUSINESSES

The City of Garden Grove is committed to the health and wellbeing of its robust and dynamic business community. Efforts are ongoing to monitor the COVID-19 pandemic while deploying economic development guidance and support wherever possible.

As we prepare for the reopening of the Garden Grove business community, we have compiled a variety of resources to assist in this effort. In addition to the resources on the following pages, please visit the City's website at www.ggcity.org/businesses to access our business resource toolkit. The toolkit provides Garden Grove businesses with current support programs and initiatives including:



GARDEN GROVE
BUSINESS RESOURCE
AND RESILIENCY PLAN



SMALL BUSINESS
ADMINISTRATION
LOAN AND PAYCHECK
PROTECTION PROGRAM
INFORMATION



JOBS 1ST
GRANT PROGRAM



KEEPING THE WORKPLACE SAFE



**PRACTICE
GOOD HYGIENE**



**STOP HANDSHAKING &
AVOID TOUCHING FACE**



**WEAR FACE
COVERINGS**



**USE
VIDEOCONFERENCING**



**ADJUST/POSTPONE
LARGE GATHERINGS**



**LIMIT BUSINESS
TRAVEL**



**LIMIT FOOD
SHARING**



**STAY HOME IF YOU OR A
FAMILY MEMBER IS SICK**



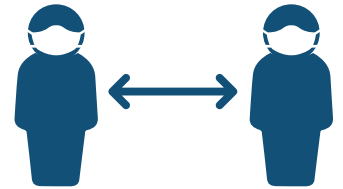
**USE BOOKING SYSTEM
TO STAGGER CUSTOMERS**



**LIMIT CASH
HANDLING**



**USE ONLINE
TRANSACTIONS**



**PRACTICE SOCIAL
DISTANCING**



**HOLD MEETINGS IN
OPEN SPACES**



**REMAND STAFF
OF HAND WASHING**



**SANITIZE HIGH
TRAFFIC AREAS**



**COMMUNICATE
COVID-19 PLAN WITH
STAFF**

HOW LONG COVID-19

LIVES ON SURFACES

ALUMINUM

Examples:
Soda, cans, tinfoil
2-8 HOURS

CARDBOARD

Examples:
Shipping Boxes
24 HOURS

CERAMICS

Examples: Dishes,
pottery, mugs
5 DAYS

COPPER

Examples: Pennies,
tea kettles
4 HOURS

GLASS

Ex.: Glasses, cups,
mirrors, windows
5 DAYS

METAL

Examples: Tools,
doorknobs, jewelry
5 DAYS

PAPER

Examples: Money,
magazines, mail
MINUTES-5 DAYS

PLASTICS

Examples:
Bottles, buttons
2-3 DAYS

STAINLESS STEEL

Examples: Pots,
refrigerators, sinks
2-3 DAYS

WOOD

Examples:
Furniture, decking
4 DAYS

FOOD

Coronavirus doesn't seem to spread through exposure to food. Still, it's a good idea to wash fruits and vegetables under running water before you eat them. Scrub them with a brush or your hands to remove any germs that might be on their surface. Wash your hands after you visit the supermarket. If you have a weakened immune system, you may consider buying frozen or canned produce.

WATER

Coronavirus hasn't been found in drinking water. If it does get into the water supply, your local water treatment plant filters and disinfects the water, which should kill any germs.

TO REDUCE YOUR CHANCE OF CATCHING OR SPREADING CORONAVIRUS, CLEAN AND DISINFECT ALL SURFACE AND OBJECTS IN YOUR HOME AND OFFICE EVERY DAY.

USE OF CLOTH FACE COVERINGS TO HELP SLOW THE SPREAD OF COVID-19

HOW TO WEAR A CLOTH FACE COVERING

CLOTH FACE COVERINGS SHOULD:

- fit snugly but comfortably against the side of the face
- be secured with ties or ear loops
- include multiple layers of fabric
- allow for breathing without restriction
- be able to be laundered and machine dried without damage or change to shape



CLOTH FACE COVERING CARE

Should cloth face coverings be washed or otherwise cleaned regularly? How regularly?

Yes. They should be routinely washed depending on the frequency of use.

How does one safely sterilize/clean a cloth face covering?

A washing machine should suffice in properly washing a face covering.

How does one safely remove a used cloth face covering?

Individuals should be careful not to touch their eyes, nose, and mouth when removing their face covering and wash hands immediately after removing.



CDC ON HOMEMADE FACE COVERINGS

CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain (e.g., grocery stores and pharmacies), especially in areas of significant community-based transmission.

CDC also advises the use of simple cloth face coverings to slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others. Cloth face coverings fashioned from household items or made at home from common materials at low cost can be used as an additional, voluntary public health measure.

Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.

The cloth face coverings recommended are not surgical masks or N-95 respirators. Those are critical supplies that must continue to be reserved for healthcare workers and other medical first responders, as recommended by current CDC guidance.

Cloth Face Covering Do's & Don'ts:

DO:



- ✓ Make sure you can breathe through it
- ✓ Wear it whenever going out in public
- ✓ Make sure it covers your nose and mouth
- ✓ Wash after using

DON'T:

- ✗ Use on children under age 2
- ✗ Use surgical masks or other personal protective equipment (PPE) intended for healthcare workers



cdc.gov/coronavirus

CONSTRUCTION

<https://www.osha.gov/Publications/OSHA4000.pdf>

COVID-19 GUIDANCE FOR THE CONSTRUCTION WORKFORCE

OSHA is committed to protecting the health and safety of America's workers and workplaces during these unprecedented times. The agency will be issuing a series of industry-specific alerts designed to keep workers safe.

When working in the construction industry, the following tips can help reduce the risk of exposure to the coronavirus:



- Encourage workers to stay home if they are sick.
- Allow workers to wear masks over their nose and mouth to prevent them from spreading the virus.
- Continue to use other normal control measures, including personal protective equipment (PPE), necessary to protect workers from other job hazards associated with construction activities.
- Advise workers to avoid physical contact with others and direct employees/contractors/visitors to increase personal space to at least six feet, where possible. Where work trailers are used, all workers should maintain social distancing while inside the trailers.
- Train workers how to properly put on, use/wear, and take off protective clothing and equipment.
- Encourage respiratory etiquette, including covering coughs and sneezes.
- Promote personal hygiene. If workers do not have immediate access to soap and water for hand washing, provide alcohol-based hand rubs containing at least 60 percent alcohol.
- Use Environmental Protection Agency-approved cleaning chemicals from List N or that have label claims against the coronavirus.
- To the extent tools or equipment must be shared, provide and instruct workers to use alcohol based wipes to clean tools before and after use. When cleaning tools and equipment, workers should consult manufacturer recommendations for proper cleaning techniques and restrictions.
- Keep in-person meetings (including toolbox talks and safety meetings) as short as possible, limit the number of workers in attendance, and use social distancing practices.
- Clean and disinfect portable jobsite toilets regularly. Hand sanitizer dispensers should be filled regularly. Frequently-touched items (i.e., door pulls and toilet seats) should be disinfected.
- Encourage workers to report any safety and health concerns.

For more information, visit www.osha.gov/coronavirus or call 1-800-321-OSHA (6742).

ADDITIONAL RESOURCES

<http://www.agc-ca.org/uploadedFiles/CONSTRUCTION-JOBSITES%20%E2%80%93%20COVID-19-RECOMMENDED-PRACTICES.pdf>

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

FOOD SERVICES/BARS/COFFEE SHOPS

COVID-19 GUIDANCE FOR RESTAURANTS & BEVERAGE VENDORS OFFERING TAKEOUT OR CURBSIDE PICKUP <https://www.osha.gov/Publications/OSHA4017.pdf>

OSHA is committed to protecting the health and safety of America's workers and workplaces during these unprecedented times. The agency will be issuing a series of industry-specific alerts designed to help keep workers safe.

If you are in the restaurant or beverage industry and offer takeout or curbside pickup services during the COVID-19 pandemic, the following tips can help reduce workers' risk of exposure to the coronavirus:

- Encourage workers to stay home if they are sick.
- Avoid direct hand-off, when possible.
- Display a door or sidewalk sign with the services available (e.g., take-out, curbside), instructions for pickup, and hours of operation.
- Reserve parking spaces near the front door for curbside pickup only.
- Train workers in proper hygiene practices and the use of workplace controls.
- Allow workers to wear masks over their nose and mouth to prevent spread of the virus.
- Provide a place to wash hands and alcohol-based hand rubs containing at least 60% alcohol.
- Routinely clean and disinfect surfaces and equipment with Environmental Protection Agency approved cleaning chemicals from List N or that have label claims against the coronavirus.
- Practice sensible social distancing by maintaining six feet between co-workers and customers. Mark six-foot distances with floor tape in pickup lines, encourage customers to pay ahead of time by phone or online, temporarily move workstations to create more distance, and install plexiglass partitions, if feasible.
- Encourage workers to report any safety and health concerns.

For more information, visit www.osha.gov/coronavirus or call 1-800-321-OSHA (6742).



MANUFACTURING

<https://www.osha.gov/Publications/OSHA4002.pdf>

COVID-19 GUIDANCE FOR THE MANUFACTURING INDUSTRY WORKFORCE

OSHA is committed to protecting the health and safety of America's workers and workplaces during these unprecedented times. The agency will be issuing a series of industry-specific alerts designed to keep workers safe.

If you are in the manufacturing industry, the following tips can help reduce the risk of exposure to the coronavirus:



- Encourage workers to stay home if they are sick.
- Establish flexible work hours (e.g., staggered shifts), if feasible.
- Practice sensible social distancing and maintain six feet between co-workers, where possible.
- For work activities where social distancing is a challenge, consider limiting the duration of these activities and/or implementing innovative approaches, such as temporarily moving or repositioning workstations to create more distance or installing barriers (e.g., plexiglass shields) between workstations.
- Monitor public health communications about COVID-19 recommendations for the workplace and ensure that workers have access to and understand that information.
- Train workers on how to properly put on, use/wear, take-off, and maintain protective clothing and equipment.
- Allow workers to wear masks over their nose and mouth to prevent spread of the virus.
- Encourage respiratory etiquette, including covering coughs and sneezes.
- Discourage workers from using other workers' tools and equipment.
- Use Environmental Protection Agency-approved cleaning chemicals from List N or that have label claims against the coronavirus.
- Promote personal hygiene. If workers do not have access to soap and water for handwashing, provide alcohol-based hand rubs containing at least 60 percent alcohol. Provide disinfectants and disposable towels workers can use to clean work surfaces.
- Encourage workers to report any safety and health concerns.

For more information, visit www.osha.gov/coronavirus or call 1-800-321-OSHA (6742).

OFFICES / PROFESSIONAL SERVICES

COVID-19 GUIDANCE FOR OFFICES / PROFESSIONAL SERVICES

<https://www.osha.gov/Publications/OSHA3989.pdf>

The novel coronavirus (officially called COVID-19) is believed to spread from person-to-person, primarily through respiratory droplets produced when an infected person coughs or sneezes. The virus is also believed to spread by people touching a surface or object and then touching one's mouth, nose, or possibly the eyes.

Employers and workers should follow these general practices to help prevent exposure to coronavirus:

- Frequently wash your hands with soap and water for at least 20 seconds.
- If soap and running water are not available, use an alcohol-based hand rub that contains at least 60% alcohol.
- Avoid touching your eyes, nose, or mouth with unwashed hands.
- Avoid close contact with people who are sick.

Employers of workers with potential occupational exposures to coronavirus should follow these practices:

- Assess the hazards to which workers may be exposed.
- Evaluate the risk of exposure.
- Select, implement, and ensure workers use controls to prevent exposure, including physical barriers to control the spread of the virus; social distancing; and appropriate personal protective equipment, hygiene, and cleaning supplies.

For the latest information on the symptoms, prevention, and treatment of coronavirus, visit the Centers for Disease Control and Prevention coronavirus webpage.

For interim guidance and other resources on protecting workers from coronavirus, visit OSHA's COVID-19 webpage.



RETAIL: GENERAL <https://www.osha.gov/Publications/OSHA3996.pdf>

COVID-19 GUIDANCE FOR RETAIL WORKERS

OSHA is committed to protecting the health and safety of America's workers and workplaces during these unprecedented times. The agency will be issuing a series of industry-specific alerts designed to help employers keep workers safe.

If you are an employer in the retail industry (e.g., pharmacies, supermarkets, and big box stores), the following tips can help reduce your employees' risk of exposure to the coronavirus:

- Encourage workers to stay home if they are sick.
- Provide a place to wash hands or alcohol-based hand rubs containing at least 60% alcohol.
- Maintain regular housekeeping practices, including routine cleaning and disinfecting of surfaces and equipment with Environmental Protection Agency-approved cleaning chemicals from List N or that have label claims against the coronavirus.
- Practice sensible social distancing, maintaining six feet between co-workers and customers, where possible. For example, some worksites have already begun to demarcate six-foot distances with floor tape in checkout lines. Workplaces where social distancing is a challenge should consider innovative approaches, such as opening only every other cash register, temporarily moving workstations to create more distance, and installing Plexiglas partitions.
- Use a drive-through window or curbside pick-up.
- Provide workers and customers with tissues and trash receptacles.
- Train workers in proper hygiene practices and the use of workplace controls.
- Allow workers to wear masks over their nose and mouth to prevent them from spreading the virus.
- Encourage workers to report any safety and health concerns.

For more information, visit www.osha.gov/coronavirus or call 1-800-321-OSHA (6742).



ADDITIONAL RESOURCES

CA.GOV

- California's Resilience Roadmap: covid19.ca.gov/roadmap/

CAL/OSHA

- Cal/OSHA Guidance on Requirements to Protect Workers from Coronavirus
- Cal/OSHA Interim Guidelines for General Industry on 2019 Novel Coronavirus Disease (COVID-19)
- General Industry Guidance for Protecting Workers from Coronavirus (COVID-19) (Factsheet)
- Interim Guidance for Protecting Workers at Skilled Nursing and Long-term Care Facilities from Exposure to Coronavirus Disease (COVID-19) – Cal/OSHA

CDC

- Centers for Disease Control: Interim Guidance for Businesses and Employers Plan, Prepare and Respond to Coronavirus Disease 2019
- Centers for Disease Control: Interim Guidance for Preventing the Spread of Coronavirus Disease 2019 (COVID-19) in Homes and Residential Communities
- Business Pandemic Influenza Planning Checklist – CDC, HHS
- Centers for Disease Control and Prevention: Decontamination and Reuse of Filtering Facepiece Respirators using Contingency and Crisis Capacity Strategies
- Interim Guidance for Implementing Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19

SOURCES

covid-19.ca.gov

cdc.gov

osha.gov

fda.gov

ggcity.org





Update on California's Pandemic Roadmap

6 Indicators for Modifying Stay-at-Home Order

- Ability to test, contact trace, isolate, and support the exposed
- Ability to protect those at high risk for COVID-19
- Surge capacity for hospital and health systems
- Therapeutic development to meet the demand
- Ability of businesses, schools, and childcare facilities to support physical distancing
- Determination of when to reinstitute measures like Stay-At-Home

California Hospitalization Trend Lines



Total includes both COVID-19 confirmed positive hospitalizations as well as COVID-19 suspect hospitalizations.

The Basics



COVID-19 is not going away soon.



Modifications to Stay-At-Home Order must be guided by health risk and a commitment to equity.



Taking responsibility is key at all levels – individual, business, and government.

Resilience Roadmap Stages

STAGE 1: Safety and Preparedness

Making essential workforce environment as safe as possible.

STAGE 2: Lower Risk Workplaces

Creating opportunities for lower risk sectors to adapt and re-open.

Modified school programs and childcare re-open.

STAGE 3: Higher Risk Workplaces

Creating opportunities for higher risk sectors to adapt and re-open.

STAGE 4: End of Stay-At-Home Order

Return to expanded workforce in highest risk workplaces.

Requires Therapeutics.

Stage 1: Safety and Preparedness

This is where we are now.

- **Continue to build out testing, contact tracing, PPE, and hospital surge capacity.**
- **Continue to make essential workplaces as safe as possible.**
 - Physical and work flow adaption
 - Essential workforce safety net
 - Make PPE more widely available
 - Individual behavior changes
- **Prepare sector-by-sector safety guidelines for expanded workforce.**

Stage 2: Lower Risk Workplaces

Gradually opening some lower risk workplaces with ADAPTATIONS:

- Retail (e.g. curbside pickup)
- Manufacturing
- Offices (when telework not possible)
- Opening more public spaces

Expanded Workforce Safety Net:

- Wage replacement so workers can stay home when sick

Stage 2: Lower Risk Workplaces

Schools and Childcare Facilities with Adaptations:

- Summer programs and next school year potentially starting sooner (July/August)
- Childcare facilities to provide more care
- Address learning gaps
- Ensure students and staff are protected
- Allow broader workforce to return to work

Actions needed to get from Stage 1 to Stage 2



Government Actions

- Policies that allow people to stay home when they're sick
- Guidance provided on how to reduce risk



Business Actions

- Wage replacement so workers can stay home when sick
- Implement adaptations to lower-risk workplaces NOW
- Employees continue to work from home when possible



Individual Actions

- Safety precautions – physical distancing, face coverings, etc.
- Avoid all non-essential travel
- Support and care for people who are at high risk

When are we ready for Stage 2?

Key indicator considerations to move to Stage 2:

- Hospitalization and ICU trends stable.
- Hospital surge capacity to meet demand.
- Sufficient PPE supply to meet demand.
- Sufficient testing capacity to meet demand.
- Contact tracing capacity statewide.

Transition to Stage 2 will occur through a statewide modification to the Stay-At-Home Order.

Opportunity for Regional Variations

During Stage 2, counties may choose to relax stricter local orders at their own pace.

Following Stage 2, once a statewide COVID-19 surveillance system is made possible through testing, further regional variations could be supported.

State will consult and collaborate closely with local governments.

Stage 3: Higher Risk Workplaces

Open higher risk environments with adaptations and limits on size of gatherings:

- Personal care (hair and nail salons, gyms)
- Entertainment venues (movie theaters, sports without live audiences)
- In-person religious services (churches, weddings)

Stage 4: End of Stay-At-Home Order

Re-open highest risk workplaces with all indicators satisfied once therapeutics have been developed:

- Concerts
- Convention Centers
- Live audience sports

Be Part of the Solution

Stay Home. Practice Physical Distancing.

We are enlisting all Californians to help inform the development of guidance for sectors across our economy.

This guidance will provide a framework for how to safely re-open.

CALIFORNIA

ALL

**Your Actions
Save Lives**

covid19.ca.gov



Update on California's Pandemic Roadmap

REMINDER

**California's decisions to
modify the Stay-at-Home
order are based on science,
data and public health.**

What does Stage 2 mean?

This is NOT a “return to normal.”

COVID-19 is still spreading.

California is gradually reopening only where we can reduce risk.

Starting to Open Friday, May 8th



RETAILERS should increase pick up and delivery and encourage physical distancing during pickup and install hands-free devices



MANUFACTURERS should close breakrooms, create outdoor break areas with physically distanced seating



WAREHOUSES should carry sanitation materials during deliveries and use personal protective equipment for each stop

Gradual Move to Stage 2

As we continue into Stage 2, we will gradually re-open more industries

Gradual Move to Stage 2

Opening later

- Offices (can telework)
- Seated dining at restaurants
- Shopping malls
- Outdoor museums



Industry Guidance

ALL industries must do the following

- ✓ Perform a detailed **risk assessment**
- ✓ **Train employees**
 - ✓ on limiting spread
 - ✓ how to screen for symptoms
 - ✓ to stay home if sick
- ✓ **Implement**
 - ✓ a site-specific protection plan
 - ✓ cleaning and disinfecting protocols
 - ✓ physical distancing guidelines

Regional Variance

Counties can move further into Stage 2 when they attest they meet California Public Health criteria.

Regional Variance Criteria

Epidemiologic stability

- ✓ No more than 1 case per 10,000 people in the last 14 days
- ✓ No COVID-19 death in the past 14 days

Testing capacity

- ✓ Minimum daily testing of 1.5 per 1,000 residents

Protection of Stage 1 essential workers

- ✓ Ability to support employees when sick or exposed
- ✓ Availability of disinfectant supplies and protective gear

Containment capacity

- ✓ At least 15 contact tracers per 100,000 residents
- ✓ Ability to temporarily house at least 15% of county residents experiencing homelessness

Regional Variance Criteria

Hospital capacity

- ✓ County or regional capacity to accommodate a minimum surge of 35%
- ✓ Hospital facilities must have a robust plan to protect hospital workforce

Vulnerable populations

- ✓ Skilled nursing facilities must have more than 14 day supply of PPE on hand for staff with ongoing procurement from non-state supply chains

Triggers for adjusting modifications

- ✓ Metrics that serve as triggers for either slowing the pace through stage 2 or tightening modifications

CALIFORNIA

ALL

**Your Actions
Save Lives**

covid19.ca.gov

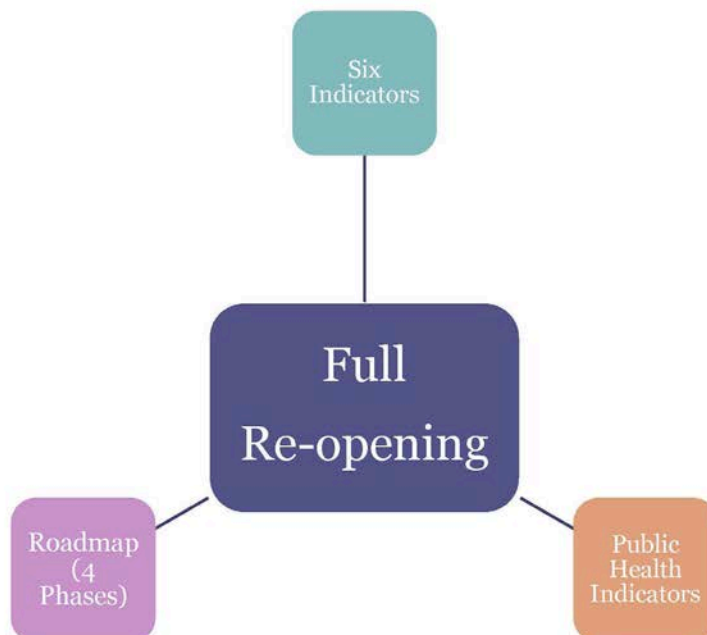


OC Health Care Agency COVID-19 Update

April 28, 2020

LSimmering, 4/27/2020

State's Current Policy Frameworks



Public Health Indicators

Primary Indicator: **Hospital Rate**

- Sufficient hospital ICU bed/staffing capacity and ventilator supply
- Sufficient PPE for healthcare workers for Phase II of Roadmap
- Sufficient PCR testing capacity and supplies
- Demonstrated protection of staff in Skilled Nursing Facilities (SNF)
- Congregate Settings (i.e. homeless shelters, SNFs, etc.)
- Counties develop or demonstrate existence of contact tracing scale-up framework



Public Health Indicators: Orange County

PH Indicators – Sufficient Hospital ICU Capacity and Ventilator Supply?

CURRENT STATUS

- ICU Capacity as of 4/26/20: **347 out of 673 beds occupied**
- Ventilators Available: **804 total & ordered an additional 500 in March 2020. Have yet to receive order.**
 - SURGE: +28% (increase above licensed hospital capacity)**
OC meets this demand now.
 - ICU Capacity: **+143 ICU beds**
 - Ventilators: **1,237 (428 county stockpile)**
 - SURGE: +70% (increase above licensed hospital capacity)**
OC will meet this demand by April 30.
- ICU Capacity: **+409 ICU beds**
- Ventilators: **1,737 (500 on order)**

PH Indicators – Sufficient PPE/Medical Supplies for Phase II ?

ANSWER: No. Major items are still hard to acquire nation-wide. Need the supply chain to scale up quickly and prioritize need to meet demand.

Total Activity		
INQUIRIES	RR RECEIVED	RR FILLED
7,560	4,082	3,034 (74%)

Inventory Report February 18 to April 26, 2020	
Medical Supply/Equipment Total Units Distributed	
N95 Mask	1,509,098
Surgical Mask	214,249
Gowns	199,309
PPE-Suit	8,344
Gloves	207,500
Eye Protection	45,352
Hand Sanitizer	81,864
Other Items	18,184
Total Units	2,283,900

Depleted: Thermometers, Isolation Gowns, Hand Sanitizers, Extraction Kits, Swabs, Wipes/Cleaners

PH Indicators – How to determine Sufficient PCR Testing?

Answer: We start measuring capacity.

Disease Burden

- OC Case Fatality Rate (**1.7%**) is less than CA and US.
- Doubling Time has increased by **8.9 days** since 3/15/2020.

Conclusion

- OC is testing all populations the CDC recommends.
- Measures taken by the Board of Supervisors have been effective in slowing the spread.

Capacity

- Total Tests To-Date: **25, 552**
- Testing Sites:
 - Hospitals: 7
 - County Testing Network: 7 (**100 tests/day**)
 - State sites coming online soon: **2 requested (130+ tests/day)**
- Public/Private Lab Capacity Needed to Meet State Goals: **4,000 tests per day**
- OC System has this capacity, but specimen collection kits (swabs) and extraction kits are insufficient to meet capacity.

PH Indicators – Adequate Protection of SNF Staff?

Answer: In progress to achieve adequate level.

Total Number of SNFs In Orange County: 84

Recent ‘Outbreaks’ (2 or more confirmed cases w/in 14 days): Anaheim Healthcare Center, Alamitos West Health & Rehabilitation, Huntington Valley Healthcare Center, Kamstra Care Home, Sea Cliff Healthcare Center

- Data for the week of 4/20/20 (this includes SNFs with only one case): 217 COVID + individuals (130 residents and 87 staff)

Testing Capacity: Yes, there is enough lab capacity in Orange County—**BUT- there is not enough supplies and PPE.** Possible solutions:

- State Testing Sites: SNF staff is a priority group.
- Increase supply of extraction kits, swabs, and PPE.
- SNF Strike Team coming online in May 2020.

Prevention Measures/Technical Assistance: UCI-HCA/PH Nursing Home Prevention Team

- Develop a Prevention Toolkit and Training to improve the infection prevention readiness for COVID-19 surge across nursing homes.
- Enroll 12 nursing homes to undergo intensive COVID-19 infection training.
- Support serologic and point prevalence PCR testing of residents and staff in select nursing homes to inform spread.

PH Indicators – Adequate Testing in Congregate Settings?

Answer: In progress to achieve adequate level, unless there is a significant increase in outbreaks.

Setting	Test Type/Provider	Availability
Skilled Nursing Facilities	Onsite PCR testing of symptomatic patients and contacts is coordinated by HCA/Public Health	Testing supplies are not sufficient to meet the demand; personnel are being added.
Jails	PCR testing of symptomatic inmates, all new inmates before releasing them into the general population, and all contacts in an outbreak is done by HCA/Correctional Health with support of HCA/Public Health	Testing supplies are sufficient at this time to meet the demand, personnel are being added to assist with volume.
Homeless Shelters	Symptomatic individuals are immediately removed from any shelter in OC to HCA's Temporary Isolation Shelter, where PCR testing is conducted as part of intake. Voluntary isolation is provided until the individual is cleared by medical staff. The HCA/Public Health Communicable Disease Control program reviews all reports of COVID-19 cases in shelters and provides onsite PCR testing of residents and workers in shelters when an outbreak exists.	Testing supplies are sufficient at this time to meet the demand, personnel are being added to assist with volume.